



BOARD OF COUNTY COMMISSIONERS MINUTES

MONDAY, MAY 18, 2020

This Regular meeting was conducted under 25 O.S §306 (C) (Signed and enacted March 18, 2020). The meeting took place in the Board of County Commissioners Meeting Room and through teleconference. To accommodate the public who are observing social distancing the following number was provided, (312)626-6799, meeting ID is 706 237 079; and <http://zoom.us/j/706237079/> for video. The public was asked to call ahead at (405)366-0200 to make Public Comment.

Commissioner Darry Stacy led in the Prayer and the Pledge of Allegiance.

Chairman Harold Haralson called to order the regularly scheduled meeting of the Board of Cleveland County Commissioners at 1:00 P.M. this 18th day of May 2020, in Meeting Room 200 of the Cleveland County Office Building. Tammy Belinson, County Clerk/Secretary, called the roll and those present were:

Harold Haralson, Chairman
Darry Stacy, Vice-Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Nate Hales, Linda Atkins, Denise Ellison, Melissa Nies, Leann Clements, Laura Smith, Sheriff Blake Green, Susan Reese, Bryan Jenkins, Brian Wint, George Mauldin, Jacob McHughes, John Roberts, Mendy Wood, Alison Vinson, (by Remote), Joy Hampton, (by Remote) and Melinda Duke.

After the reading of the minutes of the Regular Meeting of May 11, 2020, and there being no additions or corrections, Darry Stacy moved, seconded by Rod Cleveland, that the minutes be **approved** as read.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

A. Bid Opening:

Susan Reese publicly opened and named each bidder. Harold Haralson moved, seconded by Rod Cleveland, to **accept** the bids and instructed the Purchasing

Department to qualify, tabulate and prepare a report for each bid and make recommendations to the Board of County Commissioners on the following:

- 1. Bid #EB-1948 – One-Year (1) Non-Encumbered Contract for Voting Equipment delivery service for Ballot Boxes, Voting Booths and any other additional equipment for the Election Board. The bid term will be from July 1, 2020 through June 30, 2021 with option to renew for one (1) additional year.**

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.

CLEVELAND COUNTY BID SUMMARY
BID: #EB-1948 Carrier Service

List of Individual Bidders

A-1 Freeman Moving Group

PAB Moving, LLC

BID: #EB-1948

DEPT: Election Board

DATE OPENED: 5-18-20

Awarded to:
 Tabled on
 5/18/2020

List of Individual Items
 Non-Encumbered Contract for Voting Equipment Carrier Service for Ballot Boxes, Voting Booths and any other additional equipment, for the Cleveland County Election Board.

The bid term will be from July 1, 2020 through June 30, 2021 with the option to renew for one (1) additional year.

ELECTRONIC EQUIPMENT CARRIER SERVICE PER HOUR:

Bid Meet Specs: Yes or No

Hauling Experience:

Contact Information:

Contact Person:

Adam Nevitt

Randi Boothe

Telephone #:

405-775-5237

405-313-7219

Fax #:

405-751-2759

e-mail:

anevitt@a-1freeman.com

pabmoving@gmail.com

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NON-COLLUSION

YES

YES

AFFIDAVIT:

Susan Reese publicly opened and named each bidder. Harold Haralson moved, seconded by Darry Stacy, to **accept** the bids and instructed the Purchasing

Department to qualify, tabulate and prepare a report for each bid and make recommendations to the Board of County Commissioners on the following:

2. **Bid #EB-1949** – One-Year (1) Non-Encumbered Contract for the Printing of Election Ballots for the Cleveland County Election Board. The bid term will be from July 1, 2020 through June 30, 2021 with the option to renew one (1) additional year.

**The vote was: Darry Stacy, yes; Rod Cleveland, yes; Harold Haralson, yes.
Motion carried.**

CLEVELAND COUNTY BID SUMMARY
Bid #EB-1949 Printing of Election Ballots

List of

Individual Bidders

Royal Printing Company, Inc.	Mid-West Printing Company	Integrated Voting Systems, Inc.
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BID: #EB-1949
DEPT: Election
Board
DATE OPENED: May
18, 2020

**List of Individual
Items**

List of Individual
Items
One-Year (1) Non-
Encumbered
Contract
for the Printing of
Election Ballots for
the
Election Board with
the option to
renew one (1)
additional year.

**Awarded
To:
Tabled
on
5/18/20**

The bid term will be
from July 1, 2020
through June 30,
2021

REGULAR BALLOTS

MAXIMUM
QUANTITY PER
ELECTION

UNIT PRICE PER
BALLOT:
8.5 X 14.0 Inches:
Add'l Cost for Color

Distinction:

8.5 X 17.0 Inches:

Add'l Cost for Color

Distinction:

8.5 X 19.0 Inches:

Add'l Cost for Color

Distinction:

ABSENTEE

BALLOTS

MAXIMUM

QUANTITY PER

ELECTION

UNIT PRICE PER

BALLOT:

8.5 X 14.0 Inches:

Add'l Cost for Color

Distinction:

8.5 X 17.0 Inches:

Add'l Cost for Color

Distinction:

8.5 X 19.0 Inches:

Add'l Cost for Color

Distinction:

SAMPLE BALLOTS

MAXIMUM

QUANTITY PER

ELECTION

UNIT PRICE PER

BALLOT:

8.5 X 14.0 Inches:

Add'l Cost for Color

Distinction:

8.5 X 17.0 Inches:

Add'l Cost for Color

Distinction:

8.5 X 19.0 Inches:

Add'l Cost for Color

Distinction:

Note Exception:

Contact Information:

Title:

Address:

Phone Number:

Fax Number:

E-Mail:

Kelley Thomas

Scott Seay

Rebecca
Kozlowski

President

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559-498-6585

[rebeccak@thepre
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sort.com)

NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES	YES
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B. Items of Business:

- 1. George Mauldin presented the following COVID-19 Updates and Operations within Cleveland County.** He said that the latest report is that there are 468 confirmed cases of COVID-19 in Cleveland County with 36 deaths and that is the same as yesterday. There are 233 cases in Norman with 19 deaths, the same as yesterday. The City of Norman has entered phase “1B” of the Mayor’s “Healthier at Home” plan. This phase allows retail stores to expand occupancy to 50% of their permitted load. It also allows for the opening of playground and outdoor sporting facilities, and practices for youth sports. The next phase is currently scheduled for May 29th. He has some recommendations for here at Cleveland County which includes a return to normal business hours tomorrow, it will be 8-5 full staffing may resume. Temperature checks for employees and visitors will be discontinued. The number of visitors to any office at any one time will be limited to 10 and that will be policed by the individual office not by judicial deputies. Each office will continue to ensure that Social Distancing and sanitation protocols are maintained at all times. He said Laura Smith has created some graphics if someone would like to have those on social distancing and are ready for distribution to the different offices. Each office will continue to take steps to protect vulnerable employees (over 65, underlying conditions, etc. and will honor requests for special accommodations when possible.)

Each office should conduct business only at designated public counters.

The east entrance of the courthouse will reopen when the x-ray machine is operational (anticipated date is May 26, 2020).

These recommendations are consistent with the Governor’s Phase 2 guidelines.

He spoke with Dr. Torbati a few minutes ago about testing, who has volunteered to have one of his nurses to come here to draw blood and take swabs for tests of our employees. All tests would be voluntary and he is willing to do that once a week or every other week according to the BOCC’s desires. Every other week would probably be adequate in the Commissioners Meeting Room, like they do for the flu shots and then anybody that wants a test can come get a test.

Darry Stacy asked if he would charge the county based on his contract per person.

George Mauldin said, “Yes.”

Darry Stacy moved that they move forward with the recommendations of our emergency manager minus the clinic part of it. Rod Cleveland seconded the motion.

Chairman Haralson said that he would send over a nurse to instruct on the proper use of the mask.

George Mauldin said that he is going to send a video.

Chairman Haralson said that he changed that then.

George Mauldin said that they talked about that and he is going to send him a video and then he will email it out to everyone.

Chairman Haralson said that is very good.

The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes. Motion carried.

Chairman Haralson said that the following item numbers, 2 through 14 are **Consent Items** and are routine in nature. Darry Stacy moved, seconded by Rod Cleveland, to **approve**:

2. **Adoption** of the Cleveland County Hazardous Mitigation 5-Year Plan.
3. **Notice of Appointment** of Receiving Officers for the Sheriff's Office naming Amyee Knipping and Trace Stimson as Primary and Patty Cox and Rhonda Mayberry as Alternate on all Sheriff's accounts.
4. **Contract** between Board of County Commissioners on behalf of Cleveland County Sheriff's Office and Moore Norman Technology Center School District No. 17 (MNTC) effective July 1, 2020 through June 30, 2021 in the amount of \$250,424.88 annually.
5. **Approve Emergency Purchasing Agreement** between Board of County Commissioners and Witt O'Brien's effective for 180 days from execution not to exceed \$150,000.00 in response to COVID-19.
6. **Contract Agreement Renewal** for the District #3 Emergency and Transportation Revolving, ETR Fund, Project # ETRCB5-14-3(03)16 set to expire the 30th day of June 2020 to be renewed to the 30th day of June 2021.
7. **Standard Hardware Maintenance Renewal** between the Board of County Commissioners on behalf of the Cleveland County Clerk's Office and Business Imaging Systems, Inc. for maintenance of UScan Microfilm Scanner, S/N 0844168. Support period of 7/1/20 through 6/30/21 in the amount of \$1,386.56.
8. **Renewal Agreement** between the Board of County Commissioners on behalf of Cleveland County Clerk's Office and ARC to renew the maintenance of OCE Plot Wave, S/N 330103619 for the period July 1, 2020

through June 30, 2021. The monthly rate is \$183.00, 1,000 feet included with an average charge of \$0.1030 per square foot.

9. **Detention Services Agreement** with Board of County Commissioners and Sac and Fox Nation effective July 1, 2020 through June 30, 2021 at the rate of \$23.00 a day per child.
10. **Contract Renewal** between Board of County Commissioners on behalf of Emergency Management and Eureka Water Company effective July 1, 2020 through June 30, 2021 in the amount of \$6.20 per 5 gallon water container.
11. **Contract Renewal** between Board of County Commissioners on behalf of Cleveland County District 3 and Esri, Inc. for software maintenance effective July 1, 2020 through June 30, 2021 in the amount of \$4,083.01
12. **Approve the April 2020 Monthly Reports** of the following Officers:
 - a. Bryant Rains, County Election Board Secretary
 - b. Tammy Belinson, County Clerk
 - c. Jim Reynolds, County Treasurer
 - d. Douglas Warr, County Assessor
 - e. Marilyn Williams, Court Clerk
 - f. Blake Green, County Sheriff
 - g. Jackie Kanak, Health Department
13. **Review, Audit, and Approve or Disallow Blanket Purchase Orders** submitted. A report will be available for distribution at the meeting or may be obtained from the County Clerk.
14. **Review, Audit, and Approve or Disallow claims for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay.** A report will be available for distribution at the meeting or may be obtained from the County Clerk.

The vote was: Harold Haralson, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

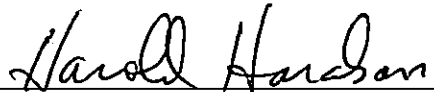
END OF CONSENT DOCKET.

- C: **There was no new business to come before the Board for discussion.**
- D. **During Commissioner's discussions regarding County Business,** Commissioner Haralson said that the initial results of some of the vaccine testing were positive, but is not looking for any vaccines to be released until January 2021. Even though they are still a long way off, it is encouraging that the preliminary results are good.
- E. **No comments from the public were made.**

- F. There being no further business to come before the Board, Darry Stacy moved, seconded by Rod Cleveland, that the meeting is **adjourned** at 1:07 P.M.
The vote was: Rod Cleveland, yes; Harold Haralson, yes; Darry Stacy, yes.
Motion carried.


(Clerk's Note: Agenda was posted on May 15, 2020, @ 10:05 AM.)

**BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA**



Harold Haralson, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by Linda Atkins, Deputy County Clerk

